

# **Information/Application to Become an Adjudicator for MSBOA Marching Band Festivals**

## **Information**

The Michigan School Band and Orchestra Association seeks highly qualified music educators to serve as adjudicators for our festivals. Evaluation of our students and ensembles holds a very high position of importance in the mission of the MSBOA. We therefore consider the qualifications of each candidate very carefully. Candidates must have a minimum of five (5) successful years (10 years preferred) teaching instrumental music and must have demonstrated a high level of achievement in their programs.

## **The Process**

The Marching Band Adjudicator Workshop will take place in September, before the first MSBOA Executive Board Meeting. Thus, candidates may take the workshop without MSBOA Executive Board approval – **with the understanding that their application may not be approved by the Board and they would not be placed on the Adjudicator List.**

Persons interested in becoming an adjudicator for MSBOA's marching band festivals must apply to the Association using the application found at the end of this document. This application is reviewed by the District Executive Board that has jurisdiction over the applicant's home. Each District renders a decision, either approving or not approving the candidate. Those recommendations are submitted to the full MSBOA Executive Board for a final decision. The full Executive Board will decide on each candidate individually and may or may not agree with the District's decision. This meeting takes place at the MSBOA Fall Executive Board Meeting held in early November.

Candidates must attend the Adjudicator Workshop held in September in its entirety. After successfully completing the workshop, the candidate's application will be sent on to the State Executive Board for consideration to be placed on the MSBOA Probationary Adjudicator list. Each candidate must then successfully adjudicate at least two (2) MSBOA marching band festivals to be placed on the Permanent Adjudicator list. The candidate will be given forms to record each festival at which they adjudicated. It is the responsibility of the adjudicator to keep the forms until the required number is attained and then submit all of them at one time to the MSBOA State Office.

## **Timeline**

- September 6, 2023 - Deadline for the submission of applications to the State Office. Be sure to have two (2) signatures of support and include the required paragraph with your submission.
- September - Applications submitted to each District for evaluation
- Wednesday, September 27, 2023 - Marching Band Adjudicator Workshop. Swartz Creek HS. \$35 registration fee paid at registration. If paying in cash, please have exact change. If paying by check, make checks payable to MSBOA.
- Exact schedule and information will be available at a later date.
- November 10, 2023 - The Full Executive Board will hear the recommendations of the Districts on each candidate.
- The week of November 13, 2023 - Candidates notified of their status (accepted/not accepted).

## **For additional information, please contact:**

Cheryl Thomas: Vice President for Adjudication  
cthomas@trschoools.org

Garret Ernst: Executive Director  
gernst@msboa.org

# Michigan School Band and Orchestra Association

Application to attend the Marching Band Festival Adjudication Workshop Wednesday, September 27, 2023

Location: Swartz Creek HS

\*\*\*\*\* APPLICATION DEADLINE: SEPTEMBER 6, 2023 \*\*\*\*\*

**NOTE:** For this workshop, the candidate will be allowed to attend the workshop PRIOR to being approved by the State Executive Board. **IT IS POSSIBLE THAT A CANDIDATE MAY ATTEND THE MARCHING BAND ADJUDICATOR WORKSHOP AND NOT BE APPROVED AT THE NOVEMBER EXECUTIVE BOARD MEETING.**

**The Process:** Each applicant must complete this application including the listing of two references and a brief statement about their beliefs concerning the aims and goals of the festival. This application will be reviewed by the District Executive Board and a recommendation will be made to the full MSBOA State Executive Board for a final decision in November. The results of the status of the application will be sent to each applicant following the meeting. Approved candidates must have attended the workshop in its entirety to be placed on the Probationary List.

**REMEMBER:** Each applicant must include a brief paragraph on their beliefs about the aims and goals of festivals and have this application signed by two colleagues.

Print Name \_\_\_\_\_ MSBOA District in which you reside? \_\_\_\_\_  
Home Address \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Present Position \_\_\_\_\_  
School Address \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_ Ext \_\_\_\_\_

List the college(s)/universities that you have attended and degree(s):

INSTITUTION(S)	DATES ATTENDED	DEGREE
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Please list your teaching experience (all types). A minimum of five (5) years is required. Ten (10) is preferred.

List any previous marching band adjudicating experience (not affiliated with MSBOA festivals) that you have had (where, what & when).

What experience have you had in preparing students for marching band festival?

With regards to the three (3) captions (Music, Marching, and Showmanship) judged at the festival, please list them in order of strength (1 being what you feel is your strongest area – 3 being what you feel is your weakest area).

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

**REFERENCES:** Please have two colleagues/peers sign below in support of this application.

Print name _____	Phone _____	Signature _____
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Print name _____	Phone _____	Signature _____
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I understand that I must attend the workshop in its entirety and that I may not be approved at the November MSBOA Executive Board Meeting.

APPLICANT SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Return this application and the paragraph to:

MSBOA, 3899 Okemos Rd. Suite B-1

Okemos, MI 48864

Phone: (517) 347-7321

email: [msboa@msboa.org](mailto:msboa@msboa.org)

Web: [www.msboa.org](http://www.msboa.org)